

**SLINGSBY, FRYTON & SOUTH HOLME PARISH COUNCIL**

**Annual Meeting at Slingsby Village Hall  
21<sup>st</sup> May 2018 commencing at 6.00pm**

**Present:** Cllr G Dickinson Cllr F Farnell (Acting Chair)  
Cllr L Lange Cllr R Hicks  
Cllr A Wilson Gail Cook (Clerk)  
2 Members of the public District Cllr R Wainwright

**18.25 Election of Chairman**

Cllr F Farnell proposed Cllr A Shepherd, this was seconded by Cllr G Dickinson.

**18.26 Declaration of Acceptance**

Cllr A Shepherd accepted the role prior to the meeting and will duly sign the acceptance on her return.

**18.27 Election of Vice Chairman**

Cllr F Farnell proposed Cllr P Snowball, this was seconded by Cllr L Lange.

**18.28 Apologies for Absence**

Cllr P Snowball and Cllr A Shepherd

**18.29 Declarations of Interest**

Cllr F Farnell declared an interest as District Councillor

**18.30 Publication Participation Session**

**Dog Waste Bins**

Clerk to speak to RDC Street Scene regarding the installation of the dog waste bins which were ordered and paid for in January 2018.

**18.31 Minutes of the Last Meeting held on 26<sup>th</sup> March 2018**

Approved as a true record

**18.32 Matters Arising**

Both benches have now been removed from the village and replacements will be discussed at the next meeting.

**18.33 Co-option of Parish Council Members**

Cllr Fiona Farnell proposed Rob Hicks and Andrew Wilson, this was seconded by Cllr L Lange. Welcome to both new members of the Parish Council.

**18.34 Membership of Representatives to outside bodies**

- |                                 |   |                 |
|---------------------------------|---|-----------------|
| (a) Village Hall Committee      | - | Cllr P Snowball |
| (b) YLCA Meetings               | - | Cllr A Shepherd |
| (c) RDC Parish Liaison Meetings | - | Cllr F Farnell  |

**18.35 Financial Matters**

- To receive and approve the report of the internal auditor and to consider any action required
- To approve the Annual Return for 2017/2018 for submission to the external auditor
- To receive and note the current financial statement
- To note and approve payments:-

•	Yorkshire Water	Water Charges	DD	£64.14
•	Clerk	Salary (April/May)	Chq 100745	£240.00
•	HMRC	Tax (April/May)	Chq 100746	£50.00
•	YLCA	Subscription	Chq 100747	£288.00
•	A Hayton	Internal Audit	Chq 100748	£75.00
•	Clerk	Stationery	Chq 100749	£19.97
•	B C Wilson	Snow Ploughing	Chq 100750	£360.00
•	B C Wilson	Snow Ploughing	Chq 100751	£366.00
•	Autela Group Ltd	Payroll	Chq 100752	£46.08
•	NYCC	Street Lighting Energy	Chq 100753	£1,041.20
•	Came & Co	Insurance	Chq 100755	£330.00

**RESOLVED**

- (i) **That the internal auditor report and annual report for 2017/2018 be approved.**
- (ii) **That eleven accounts be approved for payment.**

**18.35 PLANNING APPLICATIONS**

None

**18.36 PARISH COUNCIL INSURANCE RENEWAL**

Members agreed to renew the insurance with Came & Co for a further 3 years.

**18.37 GENERAL DATA PROTECTION REGULATIONS**

The General Data Protection Regulation (GDPR) comes into force on 25<sup>th</sup> May 2018. In order to protect data we hold the Clerk would like to obtain Members approval to adopt the document and policies below which have been previously circulated to Members. All documents will be available on the website following approval:-

- (a) To appoint a Data Protection Officer
- (b) Adopt Data Audit
- (c) Adopt General Privacy Notice
- (d) Adopt Staff & Councillor Privacy Notice
- (e) Adopt Social Media Policy
- (f) Adopt Information Security Incident Policy
- (e) Adopt Computer Misuse Policy
- (g) Consent Form

**RESOLUTION**

- (i) **That the Data Audit, General Privacy Notice, Staff & Councillor Privacy Notice, Social Media Policy, Information Security Incident Policy, Computer Misuse Policy and Consent Form were approved, this was proposed by Cllr F Farnell and seconded by Cllr G Dickenson.**
- (ii) **That YLCA be appointed as the Data Protection Officer if required.**

**18.38. PARISH ITEMS**

**(a) Play Area**

The clerk to send a letter of support for play area to be moved to the bowling green area which is flatter and more suitable and also send a letter of support for the remaining Section 106 funds to be allocated to this project.

**(b) Benches**

There is a potential for a new bench outside the chapel or a different location in the village, this will be discussed at the next meeting.

**(c) Speeding**

A site has been proposed for the speed camera van or motorcycle, further information will be available in due course. Cllr Wainwright informed members that the Community Speed Watch project works extremely well in Hovingham.

**(d) Housing Needs Survey**

Members agreed to distribute the housing needs survey to every household in Slingsby, the results will be available in due course.

**(e) NYCC Street Light Maintenance Schedule**

A maintenance schedule has been received from NYCC Street Lighting department, this will be discussed at the next meeting.

**18.39 CORRESPONDENCE**

Community First Yorkshire Funding & Volunteering Fair, 11am-4pm on Thursday 7<sup>th</sup> June 2018 at The Milton Rooms, Malton

**18.40 ANY OTHER BUSINESS**

- The church collection from the funeral of Chris Wilson has been donated to the church to repair and maintain the clock.
- The hedges at the Parish Field require some maintenance work, Cllr Farnell to contact the tenant regarding this.

**18.41 ITEMS FOR THE AGENDA OF THE NEXT MEETING**

Community Speed Watch  
NYCC Street Lighting Survey  
Commemorate gesture in the memory of Chris Wilson

**19.42 DATE OF NEXT MEETING**

Monday 16<sup>th</sup> July, 7pm at the village hall.

Signed

Chair of Slingsby, Fryton & South Holme Parish Council